

Merryville Historical Society & Museum, Inc.

501(c)3 #72-0872028
P.O. Box 637
628 North Railroad Avenue
Merryville, La. 70653
www.merryvillemuseum.org
merryvillehistoricmuseum@yahoo.com



Greetings from the Merryville Historical Society & Museum!

We would like to invite you to participate as a vendor for our 2024 Pioneer Heritage Festival on March 30! This event will take place in front of our museum and runs from 9 A.M. until 8 P.M. It is designed to entertain visitors and educate about the rich heritage of not only Merryville but also Beauregard Parish, No Man's Land, Sabine River, SW Louisiana and SE Texas. The festivities will include live entertainment, live Pioneer demonstrations, silent and live auctions, and a wide variety of food and craft vendors.

Below is a hefty but thorough list of vendor information.

1. **Application and full payment are due by March 18th.**
2. We encourage you to bring a wide variety of Louisiana famous festival foods.
3. Appearance and ambiance of your booth is CRITICAL to the overall atmosphere of the festival and the audience's perception of the event as a whole. We highly encourage imaginative booth designs, flags, banners, etc.
4. All spaces must maintain cleanliness and provide a safe environment based on local safety guidelines.
5. Spaces are reserved on the day and time payment is received. No space will be reserved without full payment. You will be allowed to occupy only your assigned space.
6. All spaces are outdoors. Vendors are responsible for their own tents, displays, tables, chairs, etc.
7. When measuring your trailer, be sure to include the tongue in the total length. We can no longer accommodate trailers requiring drain connections.
8. Vendors who are distributors for franchised companies (ie: Lularoe, Scentsy, Tupperware, etc.) will be accepted on a first come, first serve basis.
9. Set up for food truck vendors will be Friday, March 29. Vendors with tents may set up on Saturday, March 30 before 9AM.
10. Each booth will be supplied with a tax packet. You are responsible for filing the necessary forms with the LA Department of Revenue and the Beauregard Parish Police Jury. Under state and parish laws, we are required to furnish a list of all vendors attending the festival.
11. Absolutely NO pets allowed anywhere on festival grounds.
12. Local law enforcement will provide limited security. Neither they nor the Merryville Historical Society assume any liability for injury, damage, loss, or theft of an individual's property.

Please find the vendor application enclosed. Forms are to be mailed to the museum address, listed above. To confirm your willingness to participate in the 2024 Pioneer Heritage Festival, we ask you to complete the enclosed form and return it along with your payment to the Merryville Historical Society & Museum by **March 18th**.

We look forward to your participation in this exciting event! If you have questions regarding the festival and your participation or returning your application, please contact us at *merryvillehistoricmuseum@yahoo.com*.

Sincerely,

The Merryville Historical Society & Museum

By signing and returning this Vendor Application, you are stating that you have read and understand this agreement. Entry to this festival constitutes an automatic waiver of any liability of damage, loss against the sponsors, and its employees or representative thereof from the Merryville Museum. The festival reserves the right to reject any inappropriate work or display and to ask any exhibitor to leave who fails to meet the overall standards of the festival. In the event of inclement weather, only the Merryville Museum reserves the right to cancel. Only then the vendor fees will be refunded. If a vendor is a "no- show", leaves the festival early, or is asked to leave, no fees will be refunded.

Please return Vendor Application and fees to: Merryville Museum
 Attn: Vendor Application
 PO Box 637
 Merryville, LA 70653

Business Name: _____
 Craft Vendor: Craft Item(s): _____
 Food Vendor: Seller Item(s): _____

 Contact Name: _____ Phone: _____
 Address: _____
 Signature: _____ Date: _____
 Receptacle Size: _____

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|---|---------|---|--|---|---|
| Food Truck/Trailer 10X20, (1-50 Amp Receptacle) | \$50.00 | X | | = | |
| Food Vendor (10x10) | \$30.00 | X | | = | |
| Craft Vendor (10x10) | \$30.00 | X | | = | |
| Non-Profit/School Organization (10x10) | \$15.00 | X | | = | |
| 20 Amp Receptacle | \$10.00 | X | | = | |
| Extra 50 Amp Receptacle | \$50.00 | X | | = | |
| Total | | | | | 0 |

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|----------------------|-------------------|---------------------|----------------------|
| For office use only: | | | |
| Check # _____ | Check Date: _____ | Check Amount: _____ | Date Received: _____ |