

Merryville Historical Society & Museum, Inc.

501(c)3 #72-0872028
P.O. Box 637
628 North Railroad Avenue
Merryville, La. 70653
www.merryvillemuseum.org
merryvillehistoricmuseum@yahoo.com



Below is a hefty but thorough list of vendor information.

1. **Application and full payment are due by December 9th.**
2. We encourage you to bring a wide variety of Louisiana famous festival foods. **Please note that we do not offer product exclusivity, and multiple vendors may sell similar items or services throughout the event. We are unable to provide category protection or intervene in cases of overlapping inventory.**
3. Appearance and ambiance of your booth is CRITICAL to the overall atmosphere of the event and the audience's perception of the event as a whole. We highly encourage imaginative booth designs, flags, banners, etc.
4. All spaces must maintain cleanliness and provide a safe environment based on local safety guidelines.
5. Spaces are reserved on the day and time payment is received. No space will be reserved without full payment. You will be allowed to occupy only your assigned space.
6. All spaces are outdoors. Vendors are responsible for their own tents, displays, tables, chairs, etc.
7. The museum offers electrical outlets for a fee. **No generators are allowed on museum grounds due to the noise and fumes.**
8. **When measuring your trailer, be sure to include the tongue in the total length.** We can no longer accommodate trailers requiring drain connections.
9. Vendors who are distributors for franchised companies (ie: Lularoe, Scentsy, Tupperware, etc.) will be accepted on a first come, first serve basis.
10. Set up for food truck vendors will be **Friday, December 11th**. Vendors with tents may set up on **Saturday, December 12th** before 9AM.
11. Each booth will be supplied with a tax packet. You are responsible for filing the necessary forms with the LA Department of Revenue and the Beauregard Parish Police Jury. Under state and parish laws, we are required to furnish a list of all vendors attending the festival.
12. Absolutely NO pets (aside from service dogs) allowed anywhere on festival grounds.
13. Local law enforcement will provide limited security. Neither they nor the Merryville Historical Society assume any liability for injury, damage, loss, or theft of an individual's property.

By signing and returning this Vendor Application, you are stating that you have read and understand this agreement. Entry to this event constitutes an automatic waiver of any liability of damage, loss against the sponsors, and its employees or representative thereof from the Merryville Museum. The festival reserves the right to reject any inappropriate work or display and to ask any exhibitor to leave who fails to meet the overall standards of the event. In the event of inclement weather, only the Merryville Museum reserves the right to cancel. Only then the vendor fees will be refunded. If a vendor is a "no show", leaves the festival early, or is asked to leave, no fees will be refunded. Please return Vendor Application and fees to:

Merryville Museum
Attn: Vendor Application
PO Box 637
Merryville, LA 70653

Business Name: _____

Contact Name: _____

Phone:

Address:

Signature:

Date:

Email:

Items to be sold:

Please check one:

Food/Craft Vendor (10x10, no electricity)		\$20.00
Food/Craft Vendor (10x10, 1 electric)		\$30.00
Food/Craft Vendor with truck/trailer (50amp electric)		\$40.00
TOTAL:		

For office use only:

Check # _____ Check Date: _____ Check Amount: _____ Date Received: _____
Cash Received: _____ Paypal Received: _____